



**Katherine Sullivan is an expert in HIPAA requirements and regulations. Her experience as a HIPAA MMIS Specialist and Information Technology Systems Specialist for the State of Washington Medical Assistance Administration gives her and in-depth understanding of HIPAA's impact on both Medicaid programs and MMIS systems.**

**OVERVIEW**

Ms. Sullivan is a Senior Consultant with over 10 years of Medicaid/MMIS experience and four years of experience providing HIPAA subject matter expertise. Prior to joining FOX, Ms. Sullivan served as a HIPAA MMIS Specialist and Information Technology Systems Specialist for the State of Washington Medical Assistance Administration. She chaired the local code technical advisory group, responsible for the crossing of local coding, and participated in the 270-271 eligibility and EOB technical advisory groups. Ms. Sullivan also performed a gap analysis between current business functions and HIPAA requirements; monitored and researched change requests made to the implementation guides through the DSMO process; and participated in the mapping of HIPAA transactions to the MMIS, serving as the MMIS expert to identify gaps and modifications needed within the MMIS. Ms. Sullivan actively participates at X12 and currently serves as the secretary for the claims workgroup (X12N-TG2-WG-2).

**KEY QUALIFICATIONS**

- HIPAA expertise
- Knowledge of Medicaid policies and procedures
- Extensive experience in data mapping, gap analysis, and development of code crosswalks

**EMPLOYMENT SUMMARY**

ORGANIZATION	POSITION	DATES
FOX Systems, Inc.	Senior Consultant	2003 – present
State of Washington, Medical Assistance Administration	HIPAA MMIS Specialist	2000 – 2003
	Information Technology Systems Specialist	1998 – 2000
	Medical Assistant Specialist	1992 – 1998

**PROJECT EXPERIENCE**

MOLINA HEALTHCARE

Worked with a commercial insurance and their direct data entry (DDE) vendor to identify gaps and potential risk for DDE content compliance.

- Data Mapping- Mapped DDE vendor data elements to implementation guides.
- Direct Data Entry requirements analysis- Identified missing content and extraneous content to be moved to separate screens.

#### ALASKA DIVISION OF MEDICAL ASSISTANCE

Worked with state staff and their fiscal agent to finalize HIPAA implementation.

- Companion guide development and review- Reviewed companion guide for consistency of requirements in implementation guides and coded crosswalks as supplied by fiscal agent.
- Operational Impact Assessment- Reviewed documentation and met with key staff to assess operational readiness.
- QA of test data- Reviewed test data validating HIPAA structure and content.

#### CENTERS FOR MEDICARE & MEDICAID SERVICES (CMS)

Medicaid Statistical Information System (MSIS) Project

- Data Mapping - Participated in the mapping of MSIS records to one or more of the HIPAA implementation guides.
- Gap Analysis - Identified gaps between current MSIS data requirements and availability of data within the implementation guides
- Code Crosswalks - Developed code crosswalks between values required within the MSIS record layout and values available within implementation guides.

#### OREGON DEPARTMENT OF HUMAN SERVICES

Worked with state to implement the SeeBeyond translator for HIPAA compliance.

- Development of Test Data - Developed controlled test data to be used in acceptance testing.
- Validation of Translator Mapping -Performed QA of translator mapping by developers in order to move forward to unit testing.
- Trading Partner Profile Requirements -Developed trading partner profile requirements to be used by the state in building their trading partner community.
- Trading Partner Profile Construction - Built and tested trading partner profiles in the SeeBeyond environment.
- Training - Performed training for state staff to assist them in the construction of trading partner profiles.

#### STATE OF WASHINGTON, MEDICAL ASSISTANCE ADMINISTRATION

*HIPAA MMIS Specialist*

- Provided MMIS (Medicaid Management Information System) and program expertise to HIPAA Project personnel.
- Served as local code technical advisory group chair- responsible for the crossing of local coding.
- Participated in the 270-271 eligibility and EOB technical advisory groups.
- Performed gap analysis between current business functions and HIPAA requirements for the 837 Professional, Institutional, and Dental, 835, 834, 820, and 276-277. Participated in X-12 837 workgroup, responsible for the monitoring and research of change requests made to the implementation guides through the DSMO process.
- Participated in the mapping of the HIPAA transactions to the MMIS. Served as MMIS expert in the mapping process for the implementation guides to identify gaps and modifications needed within the MMIS.

STATE OF WASHINGTON, MEDICAL ASSISTANCE ADMINISTRATION

*Information Technology System Specialist 3*

- Responsible for the maintenance of the MMIS for eight Medical Assistance programs to ensure payment and auditing were in accord with Federal and State guidelines, policies, and laws.
- Initiated, tested and implemented changes made to the MMIS system.
- Responsible for the creation and maintenance of system edit and audit text files used for accurate adjudication.

*Medical Assistance Specialist 3*

- Supervisor position within the claims processing section of Medical Assistance.
- Supervised a unit of 9-12 employees serving as a liaison between line staff and upper management.
- Responsible for the hiring, training, and evaluation unit staff.
- Monitored, adjusted, and prioritized unit workload to meet the office needs.
- Evaluated and recommended process improvements and other cost saving measures.

*Medical Assistance Specialist 1 and 2*

- Line worker in the claim processing section of Medical Assistance.
- Processed a variety of different claims, including pharmacy, EPSDT, physician, nursing home, outpatient hospital, inpatient/DRG, institutional crossovers, and adjustments.
- Served as case manager for nursing facilities resolving billing and reimbursement issues.
- Assisted in the training of unit staff as directed by supervisor.
- Enrolled clients in the Healthy Options programs as needed.
- Responsible for the entering, releasing documentation of system generated mass adjustments.

**EDUCATION**

- Awarded bachelor of arts in foreign languages and literatures December 1992.
- Spanish major, business minor.